

CRAZY WISDOM'S MEETING ROOM – Rates and Policies

At Crazy Wisdom, our meeting room is designed to provide a welcoming and convenient space for programs that align with the subjects close to our heart. Rent it out for your next event and make meaningful connections in a space tailored to your needs.

Rates:

Weekends and weekday evenings after 5:30 pm:
\$24 per hour, minimum 2½ hours (\$60 minimum).

Weekdays before 5:30 pm:
\$12 per hour, minimum 2½ hours (\$30 minimum).

The room is available for rent 30 minutes after the store opens until 30 minutes before the store closes. Store hours:

Wednesday/Thursday 11am-9pm

Fridays 11am-10pm

Saturdays 11am-9pm

Sundays 12-5pm

Our meeting room has comfortable seating for 10, and an additional 24 folding chairs that can be arranged as you would like. If any modifications are needed, each group or facilitator is responsible for setting it up accordingly. Each group is responsible to return all furniture to its original layout and to remove all trash or other items. We cannot rent the room again to any group that fails to do so.

To check room availability, email our Events Booking Manager, Susan Young, at eventsandbookings@crazywisdom.net, or the store owner, Bill Zirinsky, at billz@crazywisdom.net.

If any setup or clean up is necessary, please reserve the room at least 15 minutes before your event starts and after your event ends. Allow for whatever time is required.

Upon confirmation of your reservation time by Susan Young or Bill Zirinsky, a link will be sent for full payment (whether for a single event or a series)

Cancellations made over 60 days from the first event are eligible for a 100% refund.
Cancellations made between 30 and 60 days from the first event are eligible for a 50% refund.

Cancellations within 30 days of the first event are non-refundable.

To keep our meeting room available to a wide variety of groups, we have divided the year into three trimesters:

January through April,

May through August

September through December

The meeting room can be rented up to 8 daytime and 8 evening slots per trimester.

Arrival

Please take a moment to introduce yourself to our staff member at the front counter, upon arrival. It's important to let them know you've arrived. The manager will be happy to give you a quick tour of the meeting room if you have not previously used the space.

Equipment and Supplies

There is a lectern available in the room. We can also provide a folding table and upon request (at time of booking). We do not provide writing paper, pens, pencils, or art supplies.

Bulky items or equipment (audio-video equipment, meditation props, musical instruments, boxes of books, etc.) may be carried up our backstairs *or* brought up on our elevator.

Equipment and supplies may **not** be brought up our beautiful front mahogany staircase.

Food and Beverages

You and your attendees are welcome to bring food and beverages to the Meeting Room, Plates, cups, napkins, silverware or plastic utensils, etc. are not provided. You will be responsible for returning the Meeting Room back to its original state including the removal of all food waste, crumbs, etc.

For more information about bringing in food and/or beverages, please speak to Susan Young. eventsandbookings@crazywisdom.net

Renting the Room for Parties or Other Special Occasions

The Meeting Room is primarily intended for use by groups holding bookstore-related talks, classes and workshops, but we welcome other inquiries. If you are interested in renting the Meeting Room for a special occasion such as a baby or bridal shower, a birthday party, office party, or other celebration, different rental rates apply. The rental rate is a \$150 flat rate for up to 4 hours.

For parties or other special occasions, please contact Susan Young directly:
eventsandbookings@crazywisdom.net